COMPANY REGISTRATION NUMBER: 02769771

CHARITY REGISTRATION NUMBER: 1016766

Leicestershire and Rutland Federation of Women's Institutes Company Limited by Guarantee Unaudited Financial Statements 31 August 2024

JOHNSON MURKETT & HURST

Chartered Accountants
Rawdon House
Rawdon Terrace
Ashby de la Zouch
Leicestershire
LE65 2GN

Company Limited by Guarantee

Financial Statements

Year ended 31 August 2024

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 August 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2024.

Reference and administrative details

Registered charity name

Leicestershire and Rutland Federation of Women's Institutes

Charity registration number

1016766

Company registration number

02769771

Principal office and registered

W I House

office

135 Loughborough Road

Leicester LE4 5LQ

The trustees

Mrs G Wignall Mrs S Woollard Mrs J Kirk Mrs L Martin

Mrs M Geary

Mrs G Wooliscroft Mrs F M Hobbs

Mrs B Blackburn Mrs R Caves Mrs R Heyes Mrs S Lobb Mrs S Kirk

Mrs M Cutler Mrs M Eydman (Appointed July 2024) (Appointed July 2024)

(Retired July 2024)

(Retired July 2024)

Company secretary

Mrs F M Hobbs

Independent examiner

Mr A W Stant FCA Rawdon House Rawdon Terrace Ashby de la Zouch Leicestershire LE65 2GN

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2024

Structure, governance and management

The Leicestershire & Rutland Federation of WIs (LRFWI) represents the WI movement in Leicestershire and Rutland. We have 109 WIs with almost 3,400 members. The LRFWI acts as a conduit between the National Federation and the local WIs.

The Board of Trustees has up to 15 members who are elected every two years by the membership. The elected Trustees may co-opt additional members up to one third of their number. In-house training is offered by the NFWI and is taken up on a regular basis. Subcommittees are appointed by the Board and run events and courses for the members. Each WI sends a delegate to the LRFWI Annual Meeting. The office staff carry out the day to day office work, following decisions made by the Board.

The LRFWI's constitution is set out in its Articles of Association.

Risk Management

The Trustees actively review the risks which LRFWI faces on a regular basis and ensure that controls are in place to provide assurance against fraud and error. The Trustees believe that sufficient and appropriate plans are in place to mitigate against risks so far identified. These plans and procedures are reviewed regularly and systematically and upgraded or amended in the light of current circumstances.

Objectives and activities

The main purposes of the Women's Institute organisation are:

1. To advance the education of women and girls for the public benefit in all areas, including:

political and social issues - on a local, national and international scale cultural subjects - such as music and drama

interest areas - including agriculture, crafts, home economics, science and health

2. To promote sustainable development which meets the needs of future generations without compromising those of the present by:

educating people in the conservation of the environment and the responsible use of natural resources promoting sustainable growth economic growth

- 3. To advance public health
- 4. To advance public citizenship by promoting civic responsibility and volunteering

We want the WI to be an organisation of choice, inspiring and enriching the lives of women who wish to play an active role in their communities, widen their horizons and learn new skills. We want every woman in Leicestershire and Rutland to have the opportunity to join the WI and to put into practice the ideals for which we stand.

The Trustees confirm that they have referred to the guidance contained in the Charity's Commission general guidance on public benefit in determining the activities undertaken by the Charity.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2024

Achievements and performance

This year has seen an upturn in activities, almost to pre-pandemic levels. Our programme of events for members has been well supported, with lunches, coach trips and workshops all proving popular.

Our Annual Meeting in March at Leicester Grammar School was very successful, with more members and delegates attending and a selection of stalls for them to browse. The Federation Holiday, this year to Harrogate, was enjoyed by more than one hundred members in January. In other events, we have continued to provide opportunities for members to meet and engage with each other and with the Federation, with fund raising as a secondary objective. We have introduced changes to our event booking processes, including optional online booking and payment.

WI House has been open throughout the year and is available for members to visit. We are grateful to those members and WIs who have helped with gardening and planting, and also for the generous donations we have received to provide new garden benches.

Membership numbers have remained at around 3,400, though again a number of WIs have closed in the year, mostly due to difficulties in recruiting officers. In addition to subscriptions received, other income was generated from the sale of quizzes and bulbs, from our Monthly Draw, the NFWI Raffle and the new NFWI Lottery.

Support to WIs has been provided through our small Adviser team, particularly on suspensions, through Officer Training and has been well-received by those attending. WIs have resumed a normal programme with regular face to face meetings, parties and outings. New this year was 'Have your say meetings' held around the County.

Once again, Board and Committee members contributed many hours of voluntary work to support the WIs and our members and our thanks go to them. The Office Assistant we welcomed last year has now taken on the Finance role. Our continued thanks go to all staff members for their hard work throughout the year.

We have kept in touch with members through County News, which is now published online and in paper format, through our website and our Facebook page. We have shared stories from the WIs of the many and varied activities and events they have organised for their members.

The Trustees are responsible for the upkeep of our headquarters, WI House and all essential maintenance has been carried out.

Financial review

All money received will be used to meet the charitable aims of the organisation, bearing in mind the trustees' responsibility to maintain the financial stability of the organisation and safeguard the assets. We aim to maintain a sufficient level of reserves to ensure continuity of LRFWI's activities.

Our main sources of funding are membership subscriptions and fundraising.

The accounts show an overall increase in funds for the year of £8,645 (2023 £3,381) before investment profits. Total movement of funds including investment profits show an increase of £16,137 (2023 £613).

Plans for future periods

After a considerable reduction in number of WIs and continued lower membership numbers, we will continue to promote the WI and the benefits of membership, and support our WIs and their officers. We will tailor Federation events to the needs of our members and seek to provide a variety of group sizes and activities both indoors and out. To continue Officer training in the House, for Officers to meet with other Officers.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2024

Small company provisions

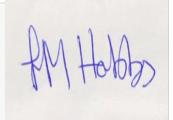
This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 26 February 2025 and signed on behalf of the board of trustees by:

Mrs G Wignall Trustee

Mrs F M Hobbs Charity Secretary

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Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Leicestershire and Rutland Federation of Women's Institutes

Year ended 31 August 2024

I report to the trustees on my examination of the financial statements of Leicestershire and Rutland Federation of Women's Institutes ('the charity') for the year ended 31 August 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr A W Stant FCA Independent Examiner

Rawdon House Rawdon Terrace Ashby de la Zouch Leicestershire LE65 2GN

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 August 2024

			2024		2023
		Unrestricted	Restricted		
		funds	funds	Total funds	Total funds
Income	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	51,876	_	51,876	44,022
Charitable activities	6	71,227	-	71,227	56,043
Other trading activities	7	3,241	-	3,241	5,003
Investment income	8	2,060	_	2,060	1,280
Other income	9	5,553	_	5,553	283
Total income		133,957		133,957	106,631
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	10	1,912		1.010	
Expenditure on charitable activities	11		-	1,912	1,454
Expenditure on charitable activities	11	123,400	-	123,400	101,796
Total expenditure		125,312	-	125,312	103,250
Net income			-		
Net income		8,645	_	8,645	3,381
Other recognised seize and leave					
Other recognised gains and losses Other gains/(losses)		7.400			1 West - Inth Soundines
Other gams/(losses)		7,492	_	7,492	(2,768)
Net movement in funds		16,137	-	16,137	613
Reconciliation of funds					
Total funds brought forward		292 100	12 152	205 252	204 720
-		283,199	12,153	295,352	294,739
Total funds carried forward		299,336	12,153	311,489	295,352
				-	

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 August 2024

		2024		2023	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets Investments	16		10,494		10,746
mvestments	17		141,817		132,253
			152,311		142,999
Current assets					
Stocks		_		568	
Debtors	18	1,569		4,170	
Cash at bank and in hand		171,090		168,366	
		172,659		173,104	
Creditors: amounts falling due within					
one year	19	13,481		20,751	
Net current assets			159,178		152,353
Total assets less current liabilities			311,489		295,352
Net assets			311,489		295,352
Funds of the shoults					
Funds of the charity Restricted funds			12 152		12 152
Unrestricted funds			12,153 299,336		12,153 283,199
					-
Total charity funds	21		311,489		295,352

For the year ending 31 August 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Company Limited by Guarantee

Statement of Financial Position (continued)

31 August 2024

These financial statements were approved by the board of trustees and authorised for issue on 26 February 2025, and are signed on behalf of the board by:

Mrs G Wignall Trustee

Mrs F M Hobbs Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 August 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is W I House, 135 Loughborough Road, Leicester, LE4 5LQ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

3. Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities an a basis consistent with the use of resources.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings

25% straight line

Equipment

25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

3. Accounting policies (continued)

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted. Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The Federation is a company limited by guarantee and not having a share capital.

5. Donations and legacies

Donations	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations Donations	689	689	1,414	1,414
Subscriptions				
Membership Fees	51,187	51,187	42,608	42,608
	51,876	51,876	44,022	44,022

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

6.	Charitable	activities
U.	Charitable	activitie

	on the sectivities				
	County Activites Committee Activites	Unrestricted Funds £ 52,558 18,669 71,227	Total Funds 2024 £ 52,558 18,669 71,227	Unrestricted Funds £ 42,730 13,313 56,043	Total Funds 2023 £ 42,730 13,313 56,043
7.	Other trading activities				
	Shop income Newsletter income	Unrestricted Funds £ 1,315 1,926 3,241	Total Funds 2024 £ 1,315 1,926 3,241		Total Funds 2023 £ 1,501 3,502 5,003
8.	Investment income				
	Income from cash held in a UK investment portfolio	Unrestricted Funds £ 2,060	Total Funds 2024 £ 2,060	Unrestricted Funds £ 1,280	Total Funds 2023 £ 1,280
9.	Other income				
	Other income	Unrestricted Funds £ 5,553	Total Funds 2024 £ 5,553	Unrestricted Funds £ 283	Total Funds 2023 £ 283
10.	Costs of other trading activities				
	Costs of other trading activities - Shop	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
	costs	1,912	1,912	1,454	1,454

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

11. Expenditure on charitable activities by fund type

		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2024	Funds	2023
		£	£	£	£
	County Activities	47,995	47,995	38,296	38,296
	Committee Activities	14,095	14,095	10,266	10,266
	Support costs	61,310	61,310	53,234	53,234
		123,400	123,400	101,796	101,796
12.	Net income				
	Net income is stated after charging/(crediting	ng):			
	Depreciation of tangible fixed assets			2024 £ 252	2023 £ 252
13.	Independent examination fees				
	Fees payable to the independent examiner for	or.		2024 £	2023 £
	Independent examination of the financial sta			2,700	2,520
14.	Staff costs				
	The total staff costs and employee benefits it	for the reporting	period are analys		
				2024	2023
	Wagaaadaalaa			£	£
	Wages and salaries			34,517	25,511
	Employer contributions to pension plans			481	309
				34,998	25,820
					-

The average head count of employees during the year was 3 (2023: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of staff	3	3

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

16. Tangible fixed assets

	Cont	Land and buildings	Fixtures and fittings £	Equipment £	Total £
	Cost At 1 September 2023 and 31 August 2024	9,989	22,690	13,956	46,635
	Depreciation At 1 September 2023 Charge for the year		22,690	13,199 252	35,889 252
	At 31 August 2024		22,690	13,451	36,141
	Carrying amount At 31 August 2024	9,989	_	505	10,494
	At 31 August 2023	9,989		757	10,746
17.	Investments				
	Cost or valuation		Cash or cash equivalents	Other investments £	Total £

	Cash or cash equivalents	Other investments	Total
	£	£	£
Cost or valuation			
At 1 September 2023	35,107	97,146	132,253
Additions	739	1,334	2,073
Fair value movements	_	7,491	7,491
At 31 August 2024	35,846	105,971	141,817
Carrying amount		-	
At 31 August 2024	35,846	105,971	141,817
At 31 August 2023	35,107	97,146	132,253

All investments shown above are held at valuation.

18. Debtors

	2024 £	2023 £
Trade debtors	345	220
Prepayments and accrued income	1,224	1,240
Other debtors		2,710
	1,569	4,170

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

19. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	308	478
Accruals and deferred income	3,600	2,710
Social security and other taxes	316	186
Other creditors	9,257	17,377
	13,481	20,751

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £481 (2023: £309).

21. Analysis of charitable funds

Unrestricted funds

General funds Emergency Maintenance	At 1 September 2023 £ 258,199	Income £ 133,957	Expenditure £ (125,312)	Gains and losses £ 7,492	At 31 August 2024 £ 274,336
Fund Membership Development	15,000 10,000 283,199	133,957	(125,312)	7,492	15,000 10,000 299,336
General funds Emergency Maintenance	At 1 September 2022 £ 257,586	Income £ 106,631	Expenditure £ (103,250)	Gains and losses £ (2,768)	At 31 August 2023 £ 258,199
Fund Membership Development	15,000 10,000 282,586	106,631	(103,250)	(2,768)	15,000 10,000 283,199

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2024

21. Analysis of charitable funds (continued)

	Restricted funds					
Æ	At Headquarters Building	1 September 2023 £	Income £	Expenditure £	Gains and losses £	At 31 August 2024
	Fund Education and Travel Fund	9,989 2,164 12,153		- - -	_ _ _	9,989 2,164 12,153
	At Headquarters Building	1 September 2022 £	Income £	Expenditure £	Gains and losses £	At 31 August 2023
	Fund Education and Travel Fund	9,989 2,164 12,153			- - -	9,989 2,164 12,153
22.	Analysis of net assets betwee	n funds				
	Tangible fixed assets Investments Current assets			Unrestricted Funds £ 505 141,817 157,014	Restricted Funds £ 9,989 - 2,164	Total Funds 2024 £ 10,494 141,817 159,178
	Investments			Funds £ 505	Funds £	2024 £ 10,494
	Investments Current assets			Funds £ 505 141,817 157,014 299,336 Unrestricted Funds	Funds £ 9,989 2,164 12,153 Restricted Funds	2024 £ 10,494 141,817 159,178 311,489 Total Funds 2023
	Investments Current assets			Funds £ 505 141,817 157,014 299,336 Unrestricted	Funds £ 9,989 2,164 12,153 Restricted	2024 £ 10,494 141,817 159,178 311,489